

DISPLAY MONTH: _____



APPLICATION FOR DISPLAY SPACE SURREY LIBRARIES

NAME OR ORGANIZATION'S NAME: _____

BUSINESS PHONE: _____

BUSINESS CELL PHONE: _____

BUSINESS E-MAIL: _____

TYPE OF ART WORK: _____

EXHIBIT GUIDELINES:

- Work that is fragile in nature or whose framing or display arrangement is of questionable durability may be rejected.
- Please provide an itemized list of what is on display when installing the exhibit
- Artwork will be displayed for one calendar month, unless otherwise negotiated.
- Works are set up and taken down by the artist or their designate.
- For the display case artists must supply their own display props.
- The Library reserves the right to take down a display.
- The Display cases are NOT for commercial purposes. The customer can display contact information but no price tags or list.

INSTALLATION DATE: _____

REMOVAL DATE: _____

I agree to take full responsibility for the insuring of my/our work or artefacts against any possible loss, theft, fire or damage and I absolve Surrey Libraries of any responsibility or liability in regard to my/our exhibit. I further agree that publicity for the display(s) must receive library approval prior to receiving public exposure. I further agree to take responsibility for the installation and removal of the exhibit.

DATE: _____

SIGNATURE: _____

LIBRARY APPROVAL: _____

If you wish to receive, or continue receiving, e-communications from the Library regarding library programs, services and/or fundraising activities, please check the box **Please Contact me**

Surrey Public Library is authorized to collect personal information under the authority of the *Library Act* and section 26(c) of the *Freedom of Information and Protection of Privacy Act*. Personal Information is collected for the purposes of processing the application for display space. For questions regarding the collection of personal information, please contact the Manager of Administrative Services, 10350 University Drive, Surrey, BC, V3T 4B8, 604-598-7303.