

**Surrey Public Library Board Regular Meeting
September 24, 2020 at 7:00 p.m.
Microsoft Teams Teleconference**



Present: Trustees Chang (arr. 7:10pm), Dhesa, Hearty, Herrmann, Hong, Kendler, Sahota, Saran, Zhen, Councillor Hundial
Regrets: Trustees Cumming, Mann, Singh
Staff: Surinder Bhogal, Chief Librarian
Kristen Andrews, Director, Public Services
Michael Ho, Director, Administrative Services
Seline Kutan, Director, Marketing and Communications
Melanie Reynolds, Administrative Coordinator
Observing: Colin Epp, CUPE 402-02

M I N U T E S

1. CALL TO ORDER

The September 24, 2020 Regular Meeting of the Surrey Public Library Board was called to order at 7:00 p.m. The Chair began the meeting with a land acknowledgment:

Surrey Libraries recognizes that our work takes place on the ancestral, traditional, and unceded territories of the SEMYOME (Semiahmoo), ᑕᑖᑕᑖᑖ (Katzie), kʷikʷəłəm (Kwkwetlem), ᑕᑖᑕᑕᑕ (Kwantlen), ᑕᑕᑕᑕᑕ (Qayqayt), xʷməθkʷəy̓əm (Musqueam) First Nations and on the ancestral and traditional territory of the s̓c̓əwaθən məsteyəxʷ (Tsawwassen) First Nation.

2. ADOPTION OF THE AGENDA

“That the Board adopts the amended agenda for its regular meeting scheduled for September 24, 2020 with the addition of 6e) Surrey Libraries Re-opening update.”

Trustee Kendler moved and Councillor Hundial seconded - **CARRIED**

3. ADOPTION OF THE CONSENT AGENDA

Documents & Reports:

- a) Minutes of June 25, 2020 regular meeting and August 20, 2020 special meeting of the Surrey Public Library Board.
- b) Financial Statement for the period ending August 31, 2020.

Correspondence:

NONE

MOTION: “That the documents, reports and items be received for information.”

Councillor Hundial moved and Trustee Herrmann seconded – **CARRIED**

4. UNFINISHED BUSINESS

None

5. NEW BUSINESS

- a) 2021 Operational Budget and Capital Plan Requests

Director, Administrative Services outlined the 2021 proposed budget. The Library's 2021 budget proposal is based on the current year budget, while considering strategic priorities, community needs, and the uncertainty of the pandemic situation. One operating and one capital request are recommended, in addition to requesting funding to operate Clayton branch for a full year. Pending confirmation of City budget approval in December, the Library may need to revisit priorities to ensure the operations are managed effectively.

MOTION: "To approve the 2021 Operating Budget and 2021-2025 Capital requests for submission to the City of Surrey."

Trustee Kendler moved and Trustee Hong seconded – **CARRIED**

- b) Board Meetings during pandemic and provincial health orders

Based on feedback from the Board, Chief Librarian to explore holding in-person or hybrid meetings starting in 2021, and bring recommendations to the October meeting.

6. INFORMATION ITEMS

- a) Pandemic Activities Report
- b) Board Self-Evaluation Questionnaire

Board determined the questionnaire remains the same for 2020 and consider revising in 2021 with an equity, diversity and inclusivity lens.

- c) InterLINK Update – Update provided by Chief Librarian
- d) BCLTA Update – Update provided by Trustee Hearty
- e) Re-opening of Surrey Libraries – Update proved by Director, Public Services

7. NEXT LIBRARY BOARD MEETING

October 22, 2020 at 7:00 p.m. via Microsoft Teams Meeting

8. MOTION TO MOVE IN CAMERA

“The Board proposes a motion to move in camera, pursuant to section 90 of the community charter, specifically to approve the minutes of the June 25, 2020 in camera meeting, and to discuss the chief librarian compensation framework and performance review process.”

Trustee Chang moved and Councillor Hundial seconded – **CARRIED**

9. ADJOURNMENT

The Surrey Public Library Regular Board Meeting of September 24, 2020 was adjourned at 8:01 p.m.