

**Surrey Public Library Board Regular Meeting**  
**October 22, 2020 at 7:00 p.m.**  
**Microsoft Teams Teleconference**



Present: Trustees Chang, Cumming, Hearty, Herrmann, Hong, Mann, Sahota, Zhen, Councillor Hundial  
Regrets: Trustees Dhesa, Kendler, Saran, Singh  
Staff: Surinder Bhogal, Chief Librarian  
Kristen Andrews, Director, Public Services  
Michael Ho, Director, Administrative Services  
Seline Kutan, Director, Communications and Advancement  
Melanie Reynolds, Administrative Coordinator  
Observing: Sandra Cole, CUPE 402-02  
Guests: Ken Roberts, Consultant

**M I N U T E S**

**1. CALL TO ORDER**

The October 22, 2020 Regular Meeting of the Surrey Public Library Board was called to order at 7:00 p.m. The Chair began the meeting with a land acknowledgment:

Surrey Libraries recognizes that our work takes place on the ancestral, traditional, and unceded territories of the SEMYOME (Semiahmoo), ᑕᑖᑕᑖᑕ (Katzie), kʷikʷəłəm (Kwikwetlem), ᑕᑖᑕᑕᑕ (Kwantlen), ᑕᑕᑕᑕᑕ (Qayqayt), xʷməθkʷəyəm (Musqueam) First Nations and on the ancestral and traditional territory of the s̓c̓əwaθən məsteyəxʷ (Tsawwassen) First Nation.

**2. ADOPTION OF THE AGENDA**

“That the Board adopts the amended agenda for its regular meeting scheduled for October 22, 2020 with the addition of 6f) Libraries opening update.”

Trustee Chang moved and Trustee Cumming seconded - **CARRIED**

**3. ADOPTION OF THE CONSENT AGENDA**

**Documents & Reports:**

- a) Minutes of September 24, 2020 Regular Meeting of the Surrey Public Library Board.
- b) Financial Statement for the period ending September 30, 2020.
- c) InterLINK September Board Meeting Summary.

**Correspondence:**

NONE

**MOTION:** “That the documents, reports and items be received for information.”

Trustee Herrmann moved and Trustee Hearty seconded – **CARRIED**

#### **4. UNFINISHED BUSINESS**

None

#### **5. NEW BUSINESS**

- a) Strategic Plan Review with Ken Roberts and Chief Librarian  
Ken Roberts led the Board through a mid-term review of the 2019-2023 Strategic Plan. The Board validated the relevance of the mission, vision and values and made no change. The Chief Librarian reviewed strategic objectives. For a more balanced and focused approach, the Board eliminated objectives A2: *Position the Library as the Heart of the Community*; and A4: *Increase Satisfaction with our Services*. Initiatives related to these objectives will still be carried out as they support other existing objectives.

#### **6. INFORMATION ITEMS**

- a) 2020 Board Objectives Update (Report attached to agenda package)
- b) Fund Development Update (Report attached to agenda package)
- c) InterLINK Update – Deferred to November meeting
- d) BCLTA Update – Trustee Hearty  
Trustee Hearty was congratulated for her election to the BCLTA Board at the October AGM and will serve as a Director for a two- year term. Trustee Hearty encouraged fellow trustees to subscribe to the BCLTA newsletter and take advantage of the learning opportunities.
- e) Board meetings during pandemic  
Board Chair and Chief Librarian supported the continuation of virtual board meetings throughout the pandemic, at least until Spring 2021
- f) Library Opening Update  
Director, Public Services and Director, Administrative Services provided highlights on library activity levels since reopening on September 9.

#### **7. NEXT LIBRARY BOARD MEETING**

November 26, 2020 at 7:00 p.m. via Microsoft Teams Meeting

#### **8. MOTION TO MOVE IN CAMERA**

“The Board proposes a motion to move in camera, pursuant to section 90 of the community charter, specifically to approve the minutes of the September 24, 2020 in camera meeting, discuss the Chief Librarian compensation framework and performance review, and Board succession planning.”

Trustee Mann moved and Trustee Cumming seconded – **CARRIED**

**9. ADJOURNMENT**

The Surrey Public Library Regular Board Meeting of October 22, 2020 was adjourned at 8:48 p.m.

Trustee Herrmann moved and Trustee Hearty seconded – **CARRIED**