

Surrey Public Library Board Regular Meeting
November 26, 2020 at 7:00 p.m.
Microsoft Teams Teleconference



Present: Trustees Chang, Cumming, Dhesa, Hearty, Herrmann, Hong, Kendler, Mann, Sahota, Singh, Zhen, Councillor Hundial
Regrets: Trustee Saran
Staff: Surinder Bhogal, Chief Librarian
Kristen Andrews, Director, Public Services
Michael Ho, Director, Administrative Services
Seline Kutan, Director, Communications and Advancement
Melanie Reynolds, Administrative Coordinator
Observing: Samantha Lee, CUPE 402-02
Guests: Amy Ashmore, Manager, Collections and Technology

M I N U T E S

1. CALL TO ORDER

The November 26, 2020 Regular Meeting of the Surrey Public Library Board was called to order at 7:00 p.m. The Chair began the meeting with a land acknowledgment:

Surrey Libraries recognizes that our work takes place on the ancestral, traditional, and unceded territories of the SEMYOME (Semiahmoo), q̓ícəy̓ (Katzie), kw̓ikw̓əłəm (Kwikwetlem), q̓ʷɑ:ńłəń (Kwantlen), q̓iqéy̓t (Qayqayt), x̓w̓məθk̓w̓əy̓əm (Musqueam) First Nations and on the ancestral and traditional territory of the sc̓əwaθən məsteyəx̓w̓ (Tsawwassen) First Nation.

2. BEST PRACTICE FOR VIRTUAL MEETINGS

Note: as the pandemic continues, meetings will be held virtually. To help with a successful meeting, please join 5 minutes before the start time to ensure technology is working, join via computer if possible, turn on video if possible, turn off audio if not speaking, and minimize use of chat box.

3. ADOPTION OF THE AGENDA

“That the Board adopts the amended agenda for its regular meeting scheduled for November 26, 2020.

Trustee Herrmann moved and Councillor Hundial seconded - **CARRIED**

4. ADOPTION OF THE CONSENT AGENDA

Documents & Reports:

- a) Minutes of October 22, 2020 Regular Meeting of the Surrey Public Library Board.
- b) Financial Statement for the period ending October 31, 2020.

Correspondence:

- a) Consul General of India to Surrey Libraries
- b) Surrey Libraries to Consul General of India

MOTION: "That the documents, reports and items be received for information."

Trustee Cumming moved and Trustee Hearty seconded – **CARRIED**

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

- a) Board Appreciation from City of Surrey

Trustees said goodbye to and thanked Trustee Simon Chang, who served on the Board for 6 years.

- b) 2021 Board Meeting Dates

MOTION: "To approve the proposed 2021 Board Meeting Dates."

Trustee Chang moved and Trustee Kendler seconded – **CARRIED**

7. INFORMATION ITEMS

- a) Streamlining Materials Selection

Amy Ashmore, Manager Collections and Technology, presented on the key strategic initiative to streamline the process for selecting materials and responded to trustees' questions.

- b) 2020 Strategic Initiatives Update June-Oct
- c) Current Service Levels and 2021 Service Strategy
- d) Notice of Election and Procedures

The Chair spoke to the notice of election for 2021 and encouraged Trustees to consider putting their names forward for the Chair and Vice-Chair roles.

- e) BCLTA Update – Deferred to January 2021
- f) InterLINK Update – Verbal update by Trustee Singh

8. MOTION TO MOVE IN CAMERA

“The Board proposes a motion to move in camera, pursuant to Section 90 of the Community Charter, specifically to approve the minutes of the Oct 22, 2020 in camera Board meeting, to review the Board self-evaluation survey results, and Chief Librarian performance review survey results.

Trustee Hong moved and Trustee Cumming seconded – **CARRIED**

9. MOTION TO ADJOURN

The Surrey Public Library Regular Board Meeting of November 26, 2020 was adjourned at 8:08 p.m.

Councillor Hundial moved and Trustee Chang seconded – **CARRIED**