

Surrey Public Library Board Regular Meeting
May 23, 2019 at 7:00 p.m.
Strawberry Hill Library
7399-122 Street
Surrey, BC



Present: Trustees Down, Hearty, Herrmann, Hong, Sahota, Uzama, Zafar
(arr.7:20pm), Councillor Hundial (arr.7:30pm)
Regrets: Trustees Chang, Cumming, Kendler, Kimbley, Reid Sidhu
Staff: Surinder Bhogal, Chief Librarian
Kristen Andrews, Director, Public Services
Seline Kutan, Director, Marketing and Communications
Melanie Reynolds, Administrative Services Coordinator
Observing: Sandra Cole, CUPE 402-02

M I N U T E S

1. CALL TO ORDER

In the absence of the board chair, vice-chair and quorum to start the meeting, trustees began the meeting with a roundtable. At 7:22pm with quorum established, Trustee Down accepted the nomination to chair the meeting.

MOTION: "That Trustee Down is nominated to chair the meeting"

Trustee Sahota moved and Trustee Hearty seconded

CARRIED

2. ADOPTION OF THE AGENDA

MOTION: "That the Library Board adopts the agenda for its regular meeting scheduled for May 23, 2019."

Trustee Herrmann moved and Trustee Sahota seconded

CARRIED

3. CONSENT AGENDA

Documents & Reports:

- a) Minutes of April 11, 2019 Regular Meeting of the Surrey Public Library Board.
- b) Financial Statement for the period ending April 30, 2019.

Correspondence:

- a) From Ministry of Education to ABCPLD re: changes at Libraries Branch
- b) From Surrey Libraries to Minister of Education re: provincial library grant
- c) From BCLTA to Mayor Doug McCallum re: BC Libraries Partners Summit

MOTION: “That the documents, reports and items be received for information with amendments to the minutes.”

Trustee Hearty moved and Trustee Hong seconded

CARRIED

4. UNFINISHED BUSINESS

None

5. NEW BUSINESS

Chief Librarian asked for feedback on the policy review process over email. Trustees confirmed process works well for housekeeping and basic editing but may require committee meetings for complex revisions. A decision was made to determine the need for a committee conference call or meeting on a case by case basis. Chief Librarian thanked the Planning and External Relations Committee for their review of the draft.

- a) Policy Review: 2.1-2.3 Library Membership; 2.4 Suspension of Borrowing Privileges

Chief Librarian responded to specific questions on the proposed revisions, such as membership for White Rock residents.

MOTION: “That the revisions to Policies 2.1-2.3 and 2.4 are approved”

Trustee Zafar moved and Trustee Sahota seconded

CARRIED

- b) Policy Review: 2.5 Personal Information and Privacy

Chief Librarian responded to specific questions on the proposed revisions, such as process for Freedom of Information requests.

MOTION: “That the revisions to Policies 2.5 are approved”

Trustee Hearty moved and Trustee Sahota seconded

CARRIED

c) Provincial Library Funding

The Chief Librarian outlined the work being undertaken by the BC Library Partners - Association of British Columbia Public Library Directors (ABCPLD), British Columbia Library Association (BCLA), British Columbia Library Trustees Association (BCLTA), and British Columbia Libraries Cooperative (BCLC) to advocate for more provincial funding for libraries across BC. The Board discussed various strategies and approaches to support this campaign. A suggestion was made to reach out to local MLAs with a letter outlining how the library supports provincial priorities.

d) Accessing Digital Publications Campaign

The Chief Librarian outlined a Canadian Urban Libraries Council (CULC) nation-wide campaign to build support amongst governments for public libraries' ability to access digital publications. The goal is to have municipalities across Canada introduce, pass, and forward resolutions to MPs and Federal Election 2019 candidates in support of the campaign, in order to leverage and build support for action in the digital publication issue. Discussion ensued on how the Board could support this campaign. Various strategies were discussed, including following up with City staff on process, presenting to council and sending a letter to the MPs.

e) Library Annual Report – draft for review and comments

A draft annual report was provided for review. Feedback was positive and a suggestion was made to promote through social media.

6. INFORMATION ITEMS

a) InterLINK Audited statements for 2018

b) InterLINK update

Trustee Down reported on the ongoing work on the InterLINK funding Model Review and encouraged Trustees to attend the Library Champions event at Vancouver Public Library on June 17.

c) BCLTA Summit Report

Trustees Down, Herrmann, Hong and Uzama provided feedback on the value of the summit and connecting with Trustees across the Province

d) Direct Mail Coordinated Campaign

Director Marketing and Communications outlined the campaign and encouraged Trustees to support through their social media channels. Trustees mentioned the value of including a note highlighting the library's ability to issue tax receipts for donations. The campaign is scheduled from May 31-June 20.

Upcoming Events:

- a) Teen Leadership Inspiration Seminar – Teen Library Council | City Centre Branch Room 120 | May 31, 5:30 – 7:30 pm
Interactive session with Teen Library Council members discussing the leadership skills gained from their projects with Surrey Libraries.
- b) CoS - Surrey International Children's Festival | Bear Creek Park / Surrey Arts Centre
May 23, 9 am – 2:30 pm; May 24, 9 am – 2:30pm; May 25, 10:30 am – 7:30 pm
Surrey Libraries hosts an interactive tent for children at this free children's event
- c) CoS - Surrey Doors Open | June 8 | Various locations
Explore 26 venues offering a behind the-scenes look into Surrey's rich heritage, art, culture and architecture.
- d) City Volunteer Appreciation Celebration | June 18, 5:00 – 8:00 pm | Civic Hotel
Annual celebration to honour all Committee, Commission and Board volunteers for their dedication and hard work for the City.

7. AROUND THE TABLE

- Trustee Down attended the InterLINK meetings and the BCLTA summit.
- Trustee Sahota attended the Mayor's State of the City Address.
- Trustee Uzama attended the BCLTA summit.
- Trustee Herrmann attended the BCLTA summit and the Mayor's State of the City Address.
- Trustee Hearty has been promoting Libraries on various social media sites.
- Trustee Hong attended the BCLTA summit, the Mayor's State of the City Address and the Indigenous Author's reading event at City Centre Library.

8. NEXT LIBRARY BOARD MEETING

June 27, 2019 at 7:00 p.m. Newton Library

9. **MOTION:** "That the regular meeting is adjourned and that the Board moves in camera, pursuant to Section 90 of the Community Charter and specifically to discuss a personnel matter and approve minutes of the April 11, 2019 in-camera meeting of the Surrey Public Library Board."

Trustee Herrmann moved and Trustee Uzama seconded.

CARRIED

The Surrey Public Library Board Meeting of May 23, 2019 was adjourned at 8:40 p.m.