

**Surrey Public Library Board Regular Meeting  
January 23, 2020 at 7:00 p.m.  
Surrey Libraries – City Centre Branch (Room 405)  
10350 University Drive  
Surrey, B.C.**



Present: Trustees Chang, Cumming, Dhesa, Hearty, Herrmann, Hong, Kendler, Mann, Sahota, Saran, Singh, Zhen, Councillor Hundial  
Staff: Surinder Bhogal, Chief Librarian  
Michael Ho, Director, Administrative Services  
Seline Kutan, Director, Marketing and Communications  
Melanie Reynolds, Administrative Coordinator  
Observing: Colin Epp, CUPE 402-02

**M I N U T E S**

**1. CALL TO ORDER**

The January 23, 2020 Regular Meeting of the Surrey Public Library Board was called to order at 7:00 p.m.

**2. ADOPTION OF THE AGENDA**

**MOTION:** "That the Board adopts the agenda for its regular meeting scheduled for January 23, 2020."

Trustee Kendler moved and Trustee Chang seconded

**CARRIED**

**3. TRUSTEE INTRODUCTIONS**

Trustees did roundtable introductions.

**4. INAUGURAL MEETING BUSINESS**

- a) Election of the Chair for 2020

The Chief Librarian called for nominations for the position of Board Chair. Both Trustee Chang and Sahota were nominated and took turns speaking as to why they would like to be Chair. A secret ballot vote was conducted, and Trustee Sahota was elected to the position by a 10-3 vote.

**7:23 pm Trustee Sahota took the Chair.**

b) Election of the Vice-Chair for 2020

The Chair called for nominations for the position of Board Vice-Chair. Trustee Chang was nominated, and was elected to the position by acclamation.

c) Expressions of interest for InterLINK Board Representative

The Chief Librarian explained the role, and Trustees are encouraged to contact the Chair and Chief Librarian with interest.

d) Expressions of interest for standing committees

Several Trustees expressed interest on the various standing committees. The Chair encouraged others to contact her directly prior to the next meeting with questions or interest.

**5. CONSENT AGENDA**

**Documents & Reports:**

- a) Approval of the minutes of the November 28, 2019 Regular Meeting of the Surrey Public Library Board
- b) Financial Statement for the period ending November 30, 2019  
InterLINK Board Meeting Summary, December 3, 2019

**Correspondence:** None received

**MOTION:** "That the documents, reports and items be received for information."

Trustee Hearty moved and Councillor Hundial seconded

**CARRIED**

**6. UNFINISHED BUSINESS**

- a) None

**7. NEW BUSINESS**

- a) 2020 Board Development

Chief Librarian requested feedback on opportunities and priorities Board Members would like to see for development at the February Board BCLTA Governance Session. Board roles & responsibilities and general advocacy were mentioned.

b) 2020 DRAFT Board Objectives

The Board reviewed the draft Board Objectives 2020. The Chair requested any further feedback to be sent to the Chief Librarian, for Board objectives to be finalized and adopted at the February meeting.

**8. INFORMATION ITEMS**

- a) InterLINK 2020 Provisional Budget
- b) 2020 Library Budget – update provided by Director, Administrative Services
- c) Voice of the Customer Report: June-December 2019 – update provided by Director, Marketing & Communications
- d) 2019-2023 Strategic Plan Summary Map - copies on table
- e) 2020 Library Workplan/ Key Strategic Initiatives – copies on table
- f) 2020 Board Meetings Calendar
- g) 2020 Board Events Calendar
- h) Board Procedures Manual – revised

**9. AROUND THE TABLE**

Nothing to report.

**10. NEXT LIBRARY BOARD MEETING**

February 27, 2020 at 7:00 p.m. at the Fleetwood Branch

**11. MOTION:** “The Board proposes a motion to move in camera, pursuant to Section 90 of the Community Charter, specifically to discuss the chief librarian 2019 performance review.”

Trustee Chang moved and Trustee Cumming seconded

**CARRIED**

The Surrey Public Library Regular Board Meeting of January 23, 2020 was adjourned at 8:26 p.m.