

**Surrey Public Library Board Regular Meeting  
February 23, 2023 at 6:00 p.m.  
Guildford Branch**



Present: Councillor Kooner, Trustees Cuenca, Gillies, Gurm, Hearty, Herrmann (Chair), Mann, Maze, Powell, Saran, Smith, Werring  
Regrets: Trustee Dhesa  
Staff: Surinder Bhogal, Chief Librarian  
Michael Ho, Director, Administrative Services  
Jenny Fry, Director, Learning Programs Partnership  
Nav Gill, Administrative Coordinator  
Guest: Amar Bains, Public Services Supervisor

**M I N U T E S**

**1. CALL TO ORDER & LAND ACKNOWLEDGEMENT**

The February 23, 2023 Regular Meeting of the Surrey Public Library Board was called to order at 6:03 p.m. Trustee Herrmann began the meeting with a land acknowledgment and expressed appreciation working on the traditional territories of the Semiahmoo, Katzie, Kwikwetlem, Kwantlen, Qayqayt, Musqueam and Tsawwassen First Nations.

**2. ADOPTION OF THE AGENDA**

**MOTION:** "That the Board adopts the agenda for its regular meeting scheduled for February 23, 2023."

Trustee Maze moved and Trustee Smith seconded –

**CARRIED**

**3. ADOPTION OF THE CONSENT AGENDA**

- a) Minutes of January 26, 2023, Regular Meeting of the Surrey Public Library Board
- b) Financial Statement for the period ending January 31, 2023
- c) 2022 Surrey Libraries Statistic Report

**MOTION:** "That the documents, reports and items be received."

Trustee Gurm moved and Trustee Werring seconded –

**CARRIED**

**4. STAFF PRESENTATION**

Surrey Libraries Facility Master Plan (Surinder Bhogal)

Chief Librarian presented high level recommendations from the Surrey Libraries Facilities Master Plan 2021-2041, with Newton and Fleetwood identified as high priority areas to increase library space.

## 5. NEW BUSINESS/DISCUSSION

- a) The Chair confirmed Standing Committee Chairs and membership as follows:
- Executive: Trustees Gurm (Vice-Chair), Gillies, Herrmann (Chair), Smith
  - Finance: Trustees Hearty, Maze, Smith (Chair)
  - Governance: Trustees Cuenca, Dhesa (Chair), Maze, Saran
  - Planning & Advocacy: Trustees Powell (Chair), Saran, Werring
- b) 2023 Board Objectives for approval

**MOTION:** “To adopt the 2023 Draft Board Objectives, with revisions to objectives as follows:

Objective 1: *Oversee all phases* of strategic plan development;

Objective 8: *Review* input to the preparation of the 2024 budget *prior to board approval* for submission to City;

Objective 10: *Review* and update policies as necessary;

Objective 11: *Review and update* terms of reference for standing committees;

Objective 12: Coordinate Board Skills /Strengths matrix distribution and assess results to inform board development and recruitment.”

Trustee Gillies moved and Trustee Maze seconded –

**CARRIED**

## 6. INFORMATION ITEMS

### a) **Reports**

- i. 2022 Strategic Plan Annual Progress – Key Measures
- ii. 2022 Provincial Libraries Grant Report

### b) **Verbal Updates**

- i. Committees:
  - Ad-hoc Nominations Committee: Trustee Maze advised that with Trustee Mann’s resignation in January, the process for replacing the vacancy is underway.
- ii. InterLINK: Trustee Maze advised that the InterLINK meeting is not until Spring, and that Chief Librarian is serving on the hiring committee for the new InterLINK Executive Director.
- iii. Chief Librarian provided 3 updates:
  1. Draft City 2023 budget has been released. Upon adoption, scheduled for April 3, one of the Library’s Facility Master Plan priorities, a new Library at Newton Community Centre, will be advanced. This is exciting and will require a significant shift of staff resources to help plan the project.
  2. Preparation and reading material will be distributed via email for the board/senior staff strategic planning kick-off session on March 4. Staff engagement will follow

shortly after, with April and May scheduled for other stakeholder and public consultation.

3. Indigenous Services Coordinator, a new role budgeted from reallocated funding, started on February 13.

## **7. NEXT LIBRARY BOARD MEETING**

April 6, 6pm, City Centre Branch

## **8. MOTION TO ADJOURN**

The Surrey Public Library Regular Board Meeting of February 23, 2023 was adjourned at 7:14 pm.

Trustee Gurm moved and Trustee Maze seconded -

**CARRIED**