

**Surrey Public Library Board Regular Meeting
February 27, 2020 at 7:00 p.m.
Surrey Libraries – Fleetwood Branch
15996-84 Avenue
Surrey, B.C.**



Present: Trustees Chang, Cumming, Dhesa, Hearty, Herrmann, Hong, Kendler, Sahota, Saran, Singh, Zhen
Regrets: Trustee Mann, Councillor Hundial
Staff: Surinder Bhogal, Chief Librarian
Michael Ho, Director, Administrative Services
Kristen Andrews, Director, Public Services
Melanie Reynolds, Administrative Coordinator
Observing: Sandra Cole, CUPE 402-02

M I N U T E S

1. CALL TO ORDER

The February 27, 2020 Regular Meeting of the Surrey Public Library Board was called to order at 7:00 p.m.

2. MOTION TO ADOPT THE AGENDA

“That the Board adopts the agenda for its regular meeting scheduled for February 27, 2020.”

Trustee Cumming moved and Trustee Chang seconded - **CARRIED**

3. MOTION TO MOVE IN CAMERA

“The Board proposes a motion to move in camera, pursuant to Section 90 of the Community Charter, specifically to discuss the Chief Librarian 2019 performance review.”

Trustee Hearty moved and Trustee Kendler seconded - **CARRIED**

The Board concluded the in camera meeting at 7:36 pm and resumed to the regular meeting business.

4. MOTION TO ADOPT THE CONSENT AGENDA

Documents & Reports:

- a) Minutes of January 23, 2020 Regular Meeting of the Surrey Public Library Board
- b) Financial Statement for the period ending January 31, 2020.

Correspondence:

a) BDO Audit Planning letter

“That the documents, reports and items be received for information with b) Financial Statement taken out for further clarification and added under New Business 6c.

Trustee Cumming moved and Trustee Hong seconded - **CARRIED**

5. UNFINISHED BUSINESS

a) Standing Committee Members and Chairs, and InterLINK representative

- Trustee Herrmann volunteered as Chair of the Finance, Programs and Services Committee, with Trustees Hearty and Kendler as committee members
- Trustee Cumming volunteered as Chair of Planning and External Relations Committee, with Trustees Hong and Saran as committee members.
- Trustee Sahota volunteered as Chair of the Executive Committee, with Trustee Chang as Vice-Chair and Trustees Cumming and Mann as committee members.
- Trustee Hearty had volunteered as an interim InterLINK representative, and Trustee Singh volunteered for the role as the InterLINK representative for SPL.

b) 2020 Board Objectives - Motion to Adopt

The Board reviewed and finalized the Board Objectives for 2020.

“That the 2020 Board Objectives be adopted and implemented.”

Trustee Herrmann moved and Trustee Kendler seconded - **CARRIED**

6. NEW BUSINESS

a) Board Advocacy Plan

Draft advocacy plan was reviewed. Trustees noted that holding 1:1 with elected officials and stakeholders is a far more effective way to advocate for the Library. Chief Librarian will revise advocacy plan with input from the Planning and External Relations and bring back to the Board with an implementation plan.

b) Nomination for BCLTA Board

Chair solicited for nominations to sit on the Board of Directors for BCLTA. Trustee Hearty put forward her name.

- c) Financial Statement for the period ending January 31, 2020

Director, Administrative Services answered questions relating to the financial statements from January 2020.

“That the Board adopts the Financial Statement for the period ending January 31, 2020.”

Trustee Hearty moved and Trustee Kendler seconded - **CARRIED**

7. INFORMATION ITEMS

- a) InterLINK Update – Update provided by Trustee Hearty

Trustee Hearty gave an update as interim InterLINK representative, and Trustee Singh has offered to sit as a representative on the InterLINK Board.

- b) Facilities Update – Update provided by Director Administrative Services

Cloverdale branch scheduled to re-open on March 9, 2020 and will hold an opening event on May 2, 2020. Clayton branch is scheduled for a soft opening in June, with a scheduled official opening in October.

- c) 2019 Strategic Initiatives Final Update
- d) 2019 Strategic Plan and Operational Accomplishments
- e) 2019 Strategic Plan Key Measures
- f) 2019 Library Metrics Report
- g) 2019 Provincial Grant Report

8. AROUND THE TABLE

- Trustee Kendler attended the Google IT graduation on January 24, 2020.
- Trustee Hearty attended the Google IT graduation on January 24, 2020, and the Surrey Libraries Expo January 25, 2020.
- Trustee Chang attended the Google IT graduation on January 24, 2020, and the Surrey Libraries Expo January 25, 2020.
- Trustee Saran attended the Surrey Libraries Expo January 25, 2020.
- Trustee Herrmann attended the Surrey Libraries Expo January 25, 2020.

9. NEXT LIBRARY BOARD MEETING

April 9, 2020 at 7:00 p.m. at the City Centre branch, Room 405.

10. MOTION TO ADJOURN

“The Surrey Public Library Regular Board Meeting of February 27, 2020 was adjourned at 8:49 p.m.”

Trustee Chang moved and Trustee Cumming seconded - **CARRIED**