

Surrey Public Library Board Regular Meeting
April 6, 2023 at 6:00 p.m.
City Centre Branch, Room 405



Present: Councillor Kooner, Trustees Cuenca, Dhesa, Gillies, Gurm, Herrmann (Chair), Maze, Powell, Smith, Sohal, Werring
Regrets: Trustee Hearty, Saran
Staff: Surinder Bhogal, Chief Librarian
Michael Ho, Director, Administrative Services
Amy Ashmore, Director, Collections and Technology
Jenny Fry, Director, Programs and Partnerships
Seline, Director, Communications and Advancement
Nav Gill, Administrative Coordinator
Guest: Veronika Griffin, CUPE 402-02

M I N U T E S

1. CALL TO ORDER & LAND ACKNOWLEDGEMENT

The April 6, 2023 Regular Meeting of the Surrey Public Library Board was called to order at 6:00 p.m. Trustee Herrmann began the meeting with a land acknowledgment and expressed appreciation working on the traditional territories of the Semiahmoo, Katzie, Kwikwetlem, Kwantlen, Qayqayt, Musqueam and Tsawwassen First Nations.

2. ADOPTION OF THE AGENDA

MOTION: “That the Board adopts the agenda for its regular meeting scheduled for April 6, 2023.”

Trustee Gurm moved and Trustee Smith seconded –

CARRIED

3. ADOPTION OF THE CONSENT AGENDA

- a) Minutes of February 23, 2023, Regular Meeting of the Surrey Public Library Board
- b) Financial Statement for the period ending February 28, 2023
- c) 2023 Library Grants Award Letter from Public Libraries Branch, Ministry Municipal Affairs

MOTION: “That the documents, reports and items be received.”

Trustee Gillies moved and Trustee Smith seconded –

CARRIED

4. DECISION/DISCUSSION

- a) 2022 Audited Financial Statements and Audit Findings: Director, Administrative Services & BDO Canada LLP, Kayan Yu, CPA, CA

Kayan Yu, BDO Auditor, presented audit findings report, concluding that the Library’s financial statements were presented fairly, with no issues or errors, in all material respects, in accordance with the Canadian Public Sector Accounting Standards.

MOTION: “To approve 2022 Audited Financial Statements”

Trustee Smith moved and Trustee Gillies seconded – **CARRIED**

- b) 2022 Statement of Financial Information: Director, Administrative Services

MOTION: “To approve 2022 Statement of Financial Information”

Trustee Werring moved and Trustee Powell seconded – **CARRIED**

- c) Policy 1.8 Copyright

MOTION: “To approve proposed revisions to policy 1.8 Copyright”

Trustee Dhesa and Trustee Gurm seconded – **CARRIED**

- d) Policy 3.7 Internet and Computer Usage

MOTION: “To approve proposed revisions to policy 3.7 Internet and Computer Usage”

Trustee Dhesa and Trustee Powell seconded – **CARRIED**

- e) Draft 2023 Surrey Libraries Board Advocacy Plan

MOTION: “To approve the draft Surrey Libraries Board Advocacy Plan”

Trustee Powell and Trustee Smith seconded – **CARRIED**

5. STAFF PRESENTATION

Jenny Fry, Director Programs and Partnerships, presented on the Community Connected Libraries Framework. The framework seeks to identify our community needs through ongoing dialogue between staff and the wide Surrey community with a focus on reaching out to make connections and create meaningful impact.

6. INFORMATION ITEMS

- a) **Reports**
 - i. 2022 Fund Development Activity Report

b) Verbal Updates

i. Committees:

Executive: Trustee Herrmann encouraged trustees to attend the May 25 regular meeting which will be followed by a customized board development session.

Planning & Advocacy: Trustee Powell reported that Advocacy Plan actions will be implemented now that plan has been approved.

ii. BCLTA: Trustee Maze reported that the BCLTA AGM in May.

iii. InterLINK: Trustee Maze reported that Interlink Executive Director search is underway.

iv. Chief Librarian reported:

1. Appreciation of provincial funding announcement and one-time grant. Staff will assess priorities based on the strategic plan. Some of the funding will be used to enhance service hours and operationalize mobile service.

2. City 2023 budget is scheduled to be approved at April 17 Council meeting. Once approved, staff will work with the City for allocations to Library.

3. 2023 is Surrey Libraries 40th anniversary. Low key activities have been planned through the year with a staff celebration in Q4, tied to the launch of the new strategic plan.

7. NEXT LIBRARY BOARD MEETING

May 25, 6pm, Semiahmoo Branch

8. MOTION TO ADJOURN

The Surrey Public Library Regular Board Meeting of April 6, 2023 was adjourned at 7:43 pm.

Trustee Gurm moved and Trustee Maze seconded

CARRIED