

Surrey Public Library Board Regular Meeting
April 8, 2021 at 7:00 p.m.
Microsoft Teams Teleconference



Present: Trustees Cumming (Chair), Dhesea, Hearty, Herrmann, Hong, Kendler, Powell, Saran, Singh, Zhen, Councillor Hundial
Regrets: Trustee Sahota, Mann
Staff: Surinder Bhogal, Chief Librarian
Michael Ho, Director, Administrative Services
Seline Kutan, Director, Communications and Advancement
Melanie Reynolds, Administrative Coordinator
Observing: Sandra Cole, CUPE 402-02
Guests: Kristine Simpson, BDO Auditor
Derek Lai, Finance Manager, City of Surrey
Ilona Stachura, Manager, ReadAbility and Outreach Services

M I N U T E S

1. CALL TO ORDER

The April 8, 2021 Regular Meeting of the Surrey Public Library Board was called to order at 7:00 p.m. In absence of the board chair, vice-chair Trustee Cumming began the meeting with a land acknowledgment.

2. ADOPTION OF THE AGENDA

MOTION: "That the Board adopts the agenda for its regular meeting scheduled for April 8, 2021 with an amendment to date of Surrey Food Bank event."

Trustee Hearty moved and Trustee Singh seconded – **CARRIED**

3. ADOPTION OF THE CONSENT AGENDA

Documents & Reports:

- a) Minutes of February 25, 2021 Regular Meeting of the Surrey Public Library Board
- b) Financial Statement for the period ending February 28, 2021.

MOTION: "That the documents, reports and items be received for information."

Trustee Herrmann moved and Trustee Kendler seconded – **CARRIED**

4. UNFINISHED BUSINESS

- a) Board Development

Based on trustee input and executive committee direction, Chief Librarian is coordinating a Board development session on Reconciliation and Indigenous awareness to be delivered by Surrey Urban Indigenous Leadership Committee. Details and dates to be finalized.

- b) Board Advocacy Plan

MOTION: "That the 2021 Advocacy Plan be adopted with proposed amendments."

Councillor Hundial moved and Trustee Hong seconded – **CARRIED**

5. NEW BUSINESS

- a) 2020 Audited Financial Statements and Audit Findings

Kristine Simpson, BDO Auditor, presented audit findings report, concluding that the Library's financial statements were presented fairly, in all material respects, in accordance with Canadian public sector accounting standards.

MOTION: "That the 2020 Audited Financial Statements and Audit Findings be approved as presented."

Trustee Herrmann moved and Trustee Dhesa seconded - **CARRIED**

- b) 2020 Statement of Financial Information

MOTION: "That the 2020 Statement of Financial Information be approved with minor correction on Schedule 8."

Trustee Kendler moved and Trustee Dhesa seconded - **CARRIED**

6. INFORMATION ITEMS

- a) Staff Presentation: Indigenous Services at Surrey Libraries

Ilona Stachura, Manager ReadAbility and Outreach Services presented on Indigenous Services. Trustees expressed ideas and appreciation for staff's work on reconciliation awareness.

- b) Board Skills, Strengths and Diversity Matrix

- c) Roundtable Verbal Updates:

- Executive Committee – No update.
- Finance, Programs & Services Committee: Trustee Herrmann noted a spot is still available on the FPS Committee.
- Planning & External Relations Committee: Trustee Saran provided an overview of the Advocacy Plan.
- Governance Working Group – Trustee Herrmann noted the next GWG meeting is on April 15.

- InterLINK: Trustee Singh provided highlights from the April 6 InterLINK meeting including BC Libraries response to staff mental health needs, InterLINK financial review, and diversity of composition on the Board.
- BCLTA: Trustee Hearty encouraged trustees to sign up for BCLTA courses, including a May 20 discussion on reconciliation.
- Trustee Hearty appreciated the return of the Roundtable portion of the meeting.
- Trustee Dhesa and Hearty expressed interest in attending Breakfast with the Bank.
- Trustee Powell highlighted the importance of improving indigenous & reconciliation awareness and understanding amongst adult populations.
- Councillor Hundial thanked the Board and staff for their ongoing work during the pandemic.
- Chief Librarian provided a brief update on pandemic service activities:
 - o On April 1, physical checkouts were at 79%, and visits at 35% of pre-pandemic levels
 - o 91% (225/245) staff will be rehired by last week of April to prepare for the May 2 7-day opening
 - o Monitoring surge in COVID-19 cases to balance staff safety and service levels.
 - o Progress made in Q1 to advance most key strategic initiatives. Detailed update will be provided in June.

Upcoming Events:

- a) 2021 Virtual BCLA Conference – May 3-7
- b) Virtual Breakfast with the Bank – May 15, 8am-9am
- c) Reconciliation and Relationship Building, BCLTA - May 20, 2021 at 6:30 -8pm via Zoom

7. NEXT LIBRARY BOARD MEETING

- April 15, 2021 at 7pm via MS Teams - Governance Working Group
- April 29, 2021 at 7pm via MS Teams – Special Board meeting re: Facilities Master Plan
- June 24, 2021 at 7pm via MS Teams – Regular Board meeting

8. MOTION TO ADJOURN

The Surrey Public Library Regular Board Meeting of April 8, 2021 was adjourned at 8:33 pm.

Trustee Powell Moved and Trustee Hearty seconded – **CARRIED**