

Surrey Public Library Board Regular Meeting
April 9, 2020 at 7:00 p.m.
Microsoft Teams Teleconference



Present: Trustees Chang, Cumming, Dhesa, Hearty, Herrmann, Hong, Kendler, Mann, Sahota, Saran, Zhen, Councillor Hundial
Regrets: Trustee Singh
Staff: Surinder Bhogal, Chief Librarian
Michael Ho, Director, Administrative Services
Seline Kutun, Director, Marketing and Communications
Melanie Reynolds, Administrative Coordinator
Observing: Colin Epp, CUPE 402-02
Guests: Kristine Simpson, BDO Auditor

M I N U T E S

1. CALL TO ORDER

The April 9, 2020 Regular Meeting of the Surrey Public Library Board was called to order at 7:03 p.m. The Chair began the meeting with a land acknowledgment:

Surrey Libraries recognizes that our work takes place on the ancestral, traditional, and unceded territories of the SEMYOME (Semiahmoo), q̓ic̓əy̓ (Katzie), kʷikʷəłəm (Kwikwetlem), q̓ʷa:ńłəń (Kwantlen), q̓iq̓éyt (Qayqayt), xʷməθkʷəy̓əm (Musqueam) First Nations and on the ancestral and traditional territory of the s̓c̓əwaθən məsteyəxʷ (Tsawwassen) First Nation.

2. ADOPTION OF THE AGENDA

“That the Board adopts the agenda for its regular meeting scheduled for April 9, 2020.”

Trustee Chang moved and Councillor Hundial seconded - **CARRIED**

3. ADOPTION OF THE CONSENT AGENDA

Documents & Reports:

- a) Minutes of February 27, 2020 Regular Meeting of the Surrey Public Library Board
- b) Financial Statement for the period ending February 29, 2020.

Correspondence:

- a) Public Library Operating Grants – Grant Award Letter, March 31, 2020.

“That the documents, reports and items be received for information with a minor correction to the February 27, 2020 minutes regarding the BCLTA nomination.”

Trustee Hearty moved and Councillor Hundial seconded - **CARRIED**

4. UNFINISHED BUSINESS

- a) Advocacy Plan – deferred.

5. NEW BUSINESS

- a) 2019 Audited Financial Statements and Audit Findings

The auditor presented their audit findings report, concluding that the Library's financial statements were presented fairly, in all material respects, in accordance with Canadian public sector accounting standards.

“That the 2019 Audited Financial Statements and Audit Findings be approved as presented.”

Trustee Kendler moved and Trustee Herrmann seconded - **CARRIED**

- b) Ratification of March 15, 2020 email vote re: Library Closure for COVID-19.

Trustee Cumming moved and Trustee Saran seconded - **CARRIED**

- c) Board Development Session (February 29, 2020) Debrief

BCLTA Board Development session proved to be invaluable and informative for both new and returning trustees.

6. INFORMATION ITEMS

- a) 2019 Fund Development Report – Update provided by Director, Marketing and Communications
- b) Draft 2019 Annual Report – Update provided by Director, Marketing and Communications
- c) 2020 Public Libraries Provincial Grant allocations

Chief Librarian commended Board's advocacy efforts over the last couple of years, resulting in increased provincial funding for the first time in over a decade.

7. NEXT LIBRARY BOARD MEETING

June 25, 2020 at 7:00 p.m. at the Newton Branch.

8. MOTION TO MOVE IN CAMERA

“That the Board proposes a motion to move in camera, pursuant to Section 90 of the Community Charter to approve minutes of the February 27, 2020 in camera meeting, minutes of the March 25, 2020 special in camera meeting, and receive an update of the COVID-19 pandemic staffing plan.”

Trustee Chang moved and Trustee Mann seconded – **CARRIED**

9. ADJOURNMENT

“The Surrey Public Library Regular Board Meeting of April 9, 2020 was adjourned at 8:14 p.m.”