

**Surrey Public Library Board Regular Meeting
July 27, 2023 at 6:00 p.m.
Clayton Branch**



Present: Councillor Kooner, Trustees Herrmann (Chair), Dhesa, Gillies, Gurm, Maze, Powell, Smith, Sohal, Werring
Regrets: Trustees Cuenca, Hearty, Saran
Staff: Surinder Bhogal, Chief Librarian
Kristen Andrews, Director Public Services
Seline, Director, Communications and Advancement
Nav Gill, Administrative Coordinator

M I N U T E S

1. CALL TO ORDER & LAND ACKNOWLEDGEMENT

The July 27, 2023 Regular Meeting of the Surrey Public Library Board was called to order at 5:59 p.m. Trustee Herrmann began the meeting with a land acknowledgment and expressed appreciation working on the traditional territories of the Semiahmoo, Katzie, Kwikwetlem, Kwantlen, Qayqayt, Musqueam and Tsawwassen First Nations.

2. ADOPTION OF THE AGENDA

MOTION: "That the Board adopts the agenda for its regular meeting scheduled for July 27, 2023."

Trustee Gurm moved and Trustee Werring seconded –

CARRIED

3. ADOPTION OF THE CONSENT AGENDA

- a) Minutes of May 25, 2023, Regular Meeting of the Surrey Public Library Board
- b) Financial Statement for the period ending June 30, 2023
- c) Standing Committee Finance Submission for 2024 Provincial Budget
- d) 2023 Library Enhancement Grant Award Letter from Public Libraries Branch, Ministry Municipal Affairs

MOTION: "That the documents, reports and items be received with a minor amendment to the May 25, 2023 minutes."

Trustee Gurm moved and Trustee Maze seconded –

CARRIED

4. STAFF PRESENTATION

Chief Librarian presented the first draft of the Surrey Libraries Strategic Plan for Board feedback. There was discussion around the value statements, ensuring employee mental health was reflected, and general endorsement of the goals and objectives.

5. NEW BUSINESS/DISCUSSION

- a) DRAFT Strategic Plan
- b) Governance and Nominations Committee Terms of Reference Review

MOTION: "To approve the terms of reference for the Governance and Nominations Committees."

Trustee Werring moved and Trustee Smith seconded –

CARRIED

- c) Convening Nominations Committee

MOTION: "To convene the nominations committee."

Trustee Dhesa moved and Trustee Maze seconded –

CARRIED

Trustees Herrmann, Werring and Dhesa volunteered as committee members, with Trustee Maze as the alternative.

- d) Privacy training for Library Board

Trustees were asked to complete the online privacy training by September 21, 2023.

6. INFORMATION ITEMS

a) Reports

- i. Key Strategic Initiatives Update: Jan-June 2023
- ii. Board Objectives Update: Jan-June 2023
- iii. Voice of the Customer Report: Jan-June 2023

b) Verbal Updates

- i. Committees:

Executive: Trustee Herrmann reported that the Executive met to discuss the Chief Librarian performance review process and will prepare recommendations for next year.

Planning & Advocacy: Trustee Powell asked if any trustees wish to participate in the promotional campaign the City is running for volunteer boards and committees.

- ii. BCLTA: Trustee Maze reported BCLTA has a new executive director, Jessica Aldred.

- iii. InterLINK: Trustee Maze noted that both he and the alternative InterLINK representative, Trustee Dhesa, are not seeking reappointment in 2024, and encouraged the Board to consider succession plan for InterLINK representative.

- iv. Chief Librarian reported:

- 1. Mobile Service launch further delayed to January 2024.

2. Library preparing for potential backlash to LGBTQ2+ programming scheduled in Fall.
3. Surrey Libraries is the first international and Canadian library to join the Sustainable Libraries Certificate.

7. IN CAMERA MEETING

MOTION: “To move in camera pursuant to policy 1.2 Library Board Meetings.”

Trustee Maze moved and Trustee Gurm seconded –

CARRIED

8. NEXT LIBRARY BOARD MEETING

September 21, 6pm, Strawberry Hill Branch

9. MOTION TO ADJOURN

The Surrey Public Library Regular Board Meeting of July 27, 2023 was adjourned at 7:18 pm.

Trustee Maze moved and Trustee Sohal seconded –

CARRIED